



Director of Finance

SALARY RANGE

\$100,815.00 - \$153,875.00 Annually

The City of Richmond seeks a highly qualified candidate for the position of Director of Finance. The incumbent will serve as a financial consultant to the Mayor, Chief Administrative Officer, Deputy Chief Administrative Officer, and other Directors and management on fiscal and budgetary issues. This position is responsible for directing and managing the City's Department of Finance with approximately 115 employees and a budget of approximately \$8 million, including the City's administration and assessment of all local government taxes and business licenses, collections, delinquent collections, tax enforcement, tax audit, accounts payable, payroll, accounts receivable, general accounting, financial reporting, financial systems administration, debt administration, tax policy, risk management, and treasury functions (including investments).

QUALIFICATIONS, SPECIAL CERTIFICATIONS AND LICENSES:

Bachelor's degree in Business, Finance, Economics, Accounting, Public Administration, or related field. CPA, MBA or MPA preferred. Ten years of experience with five years of experience in administration of local government taxation at a management level, and a minimum of five years in governmental accounting or auditing at a senior management level. Must also have significant direct experience with the issuance of financing instruments such as General Obligation or Revenue Bonds. Salary is negotiable depending on qualifications and experience. Competitive benefits package available. City residency must be established within 12 months of appointment

This is an exempt executive/unclassified position open until filled and serves at the pleasure of the Chief Administrative Officer. To learn more about this position and to apply online, please visit <http://www.richmondgov.com/>