



Controller – Finance

Salary: \$68,696.00 - \$123,971.00

The City of Richmond Department of Finance is seeking a qualified candidate for the position of **City Controller**. This individual will be responsible for planning, organizing, implementing and directing the financial accounting & reporting activities of the City. This position is responsible for financial mgmt. & cost analysis, implementation & maintenance of sound internal controls per fiscal policies & procedures, ensuring fiscal records are reconciled monthly, and coordinating with internal/external auditors. The individual will direct the preparation of regular and special financial reports, including the Comprehensive Annual Financial Report (CAFR) and the A-133 Single Audit Report. This position requires experience with large complex financial structure and statements (multi-billion dollar per year appropriation) and the implementation of governmental financial systems. The individual will be responsible for meeting with department management to discuss operational and financial concerns; supervising staff including selecting or recommending selection, training, assigning and evaluating work, counseling, disciplining, and terminating or recommending termination.

Minimum Qualifications:

Requires a Bachelor's degree in business administration, business management or accounting or a related field or an equivalent to four years of college education.

Requires a minimum of five years of experience with at least three of those in a supervisory capacity. An equivalent combination of training and experience (as approved by the department) may be used to meet the minimum qualifications of the classification.

MBA, MPA and/or CPA preferred. Local government accounting preferred.

To apply online please visit our website at www.richmondgov.com